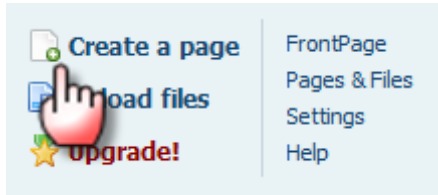


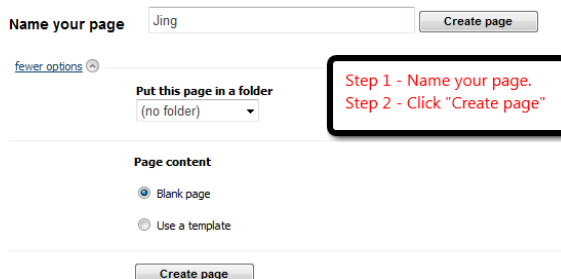
How to Create a Page on the District Wiki to Explain a Software Tool



1. Go to <http://etools4teachers.pbwiki.com>
2. Click "create a page" in the upper right hand corner of the screen.



3. Type the name of the software as the title of the page. Click create page.



4. The newly created and titled page will appear. Click "edit"
5. Use HEADING 1 to format section titles.
6. Use Normal to format body text.
7. Content - include the following sections (as they apply to your software tool)
 - a. Description (include links to company preview videos if available)
 - b. Reasons for Use
 - c. Tutorials & Helpful Resources
 - d. Recommended Titles (e.g., which blog services we're endorsing)
 - e. Samples
 - f. Where to find the program
 - g. FAQs (or forum)



8. Save your page.



9. Create a link to the Software and Web 2 Tools at BCS page:
 - a. click on link to Software and Web 2 Tools at BCS page
 - b. click "edit"
 - c. place cursor in table directly in front of the title of your software page.
 - d. highlight the entire title
 - e. click the earth-link button

Software and Web 2 Tools at BCS

Click the hyperlink symbol

This is a list of all software supplied by Brunswick City Schools on every computer. Click on the name of the software to go to the software page.

What It Is	
Assessment Tools	
AimswEB/DIBELS (K-5)	RTI tool for Reading & Math
NWEA Maps (6-8)	RTI tool for Reading & Math
ProgressBook	Grades & Report Cards
Audio Capture	
Audacity	Record sound with microphone
Audio/Visual Capture Tools	
Snag-It	Capture and annotate still & video
Highlight the text Jing	Capture and annotate still & video
WebCam	Capture live audio/visual with laptop

- f. link the page you just created to the highlighted text

Insert Link

Link Info

Link Type: PBwiki Page **Select PBwiki Page**

Page: **Jing**

Select the page you want the highlighted text to point to

OK Cancel

Save or **Cancel**

10. Save the page
11. Test all links.
12. Done!